

Activities Policy

SOLAR provides all current members of the club a forum in which to announce activities that they are looking for participants to join. SOLAR neither sponsors nor approves activities.

Any member may announce an activity that they are coordinating through the SOLAR calendar, the SOLAR Yahoo group, the SOLAR Ray, and the monthly membership meeting.

In order to have an activity included on the SOLAR calendar, the SOLAR Ray and announced in the monthly membership meeting, the member shall provide the following information to the Activities Chairperson:

- The name, location and dates of the activity
- Activity Coordinator's name and contact information

The Activity Coordinator announcing an activity should have the following information available for any persons interested in participating in the activity:

- a trip itinerary
- qualifications, background, or experience required of participants
- possible challenges and risks (e.g., weather conditions, altitude, wildlife, etc.)
- cost per participant (member and non-member) and what the cost includes
- any foreseen expenses that the participant is responsible for in order to participate
- cancellation policy for the activity
- other pertinent information that may be of interest to participants

Every Activity Coordinator is encouraged to have safety procedures in place (e.g., bail points and procedures, first aid equipment, shakedown). The Activity Coordinator has the right to deny participation to anyone he/she deems to be unsuitable for the activity. Each Activity Coordinator is also encouraged to have each participant sign the SOLAR liability waiver. For other things to consider as the Activity Coordinator, please review the Activity Coordinator's Guide on the SOLAR website.

If the Activity Coordinator is collecting money from the participants, they may run the expenses for the activity through the SOLAR club. This requires the approval of the Steering Committee (or the Activities Chair). Approval will be based on the likelihood that the activity will not result in a financial loss for SOLAR. For approval, contact the Activities Chairperson for instructions. Then all participant payments will be made to SOLAR, and SOLAR will pay for all budgeted expenses related to the activity. The Activity Coordinator is responsible to turn in all receipts for reimbursement.

Potential participants are responsible for making sure that the activity is suited to their level of experience. For other things to consider as a participant, please review the Participant's Guide on the SOLAR website.

Non-SOLAR members may attend any activity, at the discretion of the activity Activities Coordinator. Non-SOLAR members may be required to pay an extra fee for participation and sign the SOLAR liability waiver, again at the discretion of the activity Activities Coordinator. Non-SOLAR members on an activity are subject to the same requirements and responsibilities as members.

Any feedback about an activity shall be made to the Activities Chair (or the President, if the Activities Chair is the Activity Coordinator). If requested, the Activities Chair (or President) shall complete an incident report. Any incident report will be available to any member for review for any reason.